

**APPLICATION FOR INITIAL (EDUCATIONAL) DELAY FROM ENTRY ON ACTIVE DUTY AND SUPPLEMENTAL AGREEMENT**  
For use of this form, see AR 601-25; the proponent agency is the Office of the Deputy Chief of Staff for Personnel.

**DATA REQUIRED BY THE PRIVACY ACT**

**AUTHORITY:** 50 USC App 456(d)(1); 10 USC 275.

**PRINCIPAL PURPOSES:** Used to grant initial delay from entry on active duty or active duty for training to ROTC cadets. Delays are granted in 1-year increments and must be renewed annually.

**ROUTINE USES:** Information is used to record periods of delay for ROTC students enrolled in graduate studies. Information is also used for planning purposes and to schedule delayed officer for initial active duty or active duty for training. The SSN is used to identify the individual.

**DISCLOSURE:** Completing the form is mandatory. Individuals who do not complete the form or similar letter request are not delayed from entry on active duty or active duty for training.

1. TO:

**PART I - PERSONAL DATA** *(To be completed by applicant)*

**SECTION A - APPLICANT IDENTIFICATION**

2. NAME *(Last, first, middle initial)* 3. SOCIAL SECURITY NO.

4. PERMANENT HOME ADDRESS *(Street, city, state, and ZIP Code)* 5. CURRENT MAILING ADDRESS *(Street, city, state, and ZIP code)*

TELEPHONE NUMBER:

TELEPHONE NUMBER:

6. CURRENTLY PARTICIPATING IN ROTC ☐ SCHOLARSHIP ☐ NONSCHOLARSHIP PROGRAM FOR \_\_\_\_\_ YEARS  
*(Check one) (Enter 2,3,4, or 5)*

7. SELECTED FOR REGULAR ARMY APPOINTMENT ☐ YES ☐ NO

**SECTION B - EDUCATION**

8. UNDER-GRADUATE STUDY

a. NAME AND LOCATION OF COLLEGE OR UNIVERSITY			
b. MAJOR SUBJECT	c. DEGREE	d. GRADUATION WAS OR WILL BE <i>(Month &amp; year)</i>	

9. GRADUATE STUDY

a. NAME AND LOCATION OF COLLEGE OR UNIVERSITY			
b. MAJOR SUBJECT	c. DEGREE OBJECTIVE <input type="checkbox"/> MA or MS <input type="checkbox"/> PHD <input type="checkbox"/> OTHER <i>(Specify)</i>		

**SECTION C - DELAY INFORMATION**

10. DELAY WILL BEGIN *(Month & Year)* 11. DELAY WILL END *(Month & Year)*

12. DEGREE SHOULD BE AWARDED *(Month & Year)* 13. DATE AVAILABLE FOR ACTIVE DUTY *(Month & Year)*

14. I agree to the conditions shown on the reverse of this form *(Part III)* and in the attached supplemental

agreement \_\_\_\_\_ .  
*(DA Form Number)*

\_\_\_\_\_  
*(Signature of Applicant)*

\_\_\_\_\_  
*(Date Signed)*

**PART II - ENROLLMENT VERIFICATION** *(To be completed by a school official)*

15. I hereby certify that the above named applicant is *(or will be)* enrolled in this institution to pursue full-time graduate study leading to a \_\_\_\_\_ degree in the field of \_\_\_\_\_ .  
*(Type) (Subject discipline)*

The applicant *(check appropriate block)* ☐ is enrolled ☐ has been accepted for enrollment ☐ will be accepted for enrollment if he/she has acceptable grades and the required academic hours on the date he/she applies.

Provided he/she made suitable academic progress, he/she should received his/her degree during \_\_\_\_\_  
*(Month & year)*

\_\_\_\_\_  
*(Signature of school official)*

\_\_\_\_\_  
*(Official title)*

\_\_\_\_\_  
*(Date signed)*

**PART III - CONDITIONS**

16. An approved delay is subject to the conditions listed below.

a. The determination as to whether I will serve on active duty or active duty for training as set forth in the supplemental agreement attached hereto upon termination of my delay status rests with the Department of the Army.

b. An obligation to serve the required period of active duty or active duty for training and in the Army Reserve as prescribed in the attached supplemental agreement.

c. Further delay for education reasons is not authorized after receipt of the degree shown in item 9c.

d. At the end of the delay period, a branch of service will be assigned that is consistent with postgraduate subject discipline and military requirements *(Not applicable to special medical program participants)*.

e. Delay may be terminated by Department of the Army at any time because of overriding military requirements.

f. Availability date for active duty is the month after the month and year shown in item 12. Unless further delay is authorized for other reasons, active duty will be scheduled as soon as possible after the date shown in item 13.

g. Request for renewal of delay must be submitted annually.

h. The following information must be promptly reported to the Commander, ARPERCEN, 9700 Page Blvd., St. Louis, MO 63132-5260.

(1) Failure to continue the education for which delay was granted.

(2) A move or transfer from the educational institution shown in item 9a.

(3) A deviation in the field of study shown in item 9b or a change from fulltime to part-time study.

(4) Unsatisfactory grades, as evidenced by letter of warning, academic probation, or such other communication from appropriate school officials as tends to indicate a lack of suitable academic progress.

(5) A degree is granted.

(6) Further delay is required for other reasons. *(A letter request must be submitted to the commander shown above, at least 120 days before the date shown in item 12.)*

(7) Any other information that may influence the continuation of an approved delay.

**PART IV - APPROVAL/DISAPPROVAL** *(To be completed by the approving authority)*

**TO:**

**FROM:**

17. Your application for initial (educational) delay has been:

☐ Approved. Your delay will begin in \_\_\_\_\_ and end in \_\_\_\_\_ and must be renewed annually.  
*(Month & year) (Month & year)*

You must apply for renewal at least 120 days before the delay ending date. The necessary information to apply for renewal will be furnished you approximately 150 days before the delay ending date.

In approving this delay, you are reminded of your responsibilities as set forth in the conditions contained in Part III of this form.

☐ Disapproved for the following reason:

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Title)*

\_\_\_\_\_  
*(Date signed)*